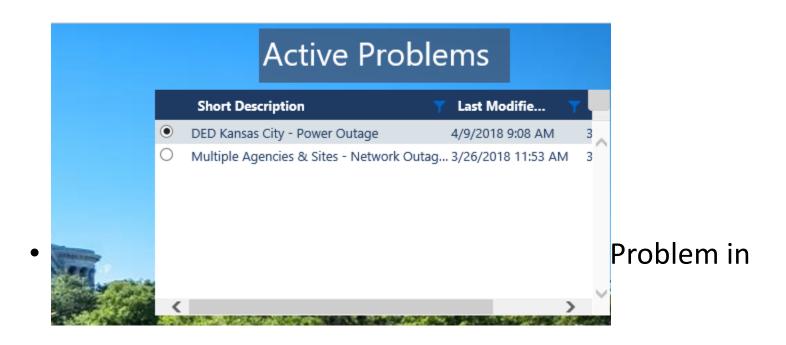
Active Problems are issues that ITSD has identified as affecting a large group of people throughout the state or an Agency.



- When reviewing the details of the Active Problem, take note of these sections:
 - Problem Description
 - Agencies Affected
 - Specific Locations
- If you work in the locations affected and for the Agency affected and you are experiencing similar issues to what is described in the description, ITSD wants to know this Problem is affecting you also.
- Simply click on "Affects Me Too"



ack information.

ed to this problem for you.

 Once this Problem has been Resolved you will now get an email letting you know it is resolved.

- You can track the status of this Problem from the ITSD Service Portal home page.
- Click on the number next to Watched Items



- Add Comment
- Attach File
- Withdraw the Incident

 View Notes and Details about the Problem from the Notes and Problem tabs to the right.

